

## St Helena Volunteers

### **VOLUNTEER ROLE DESCRIPTION**

<b>Role Title</b>	<b>Volunteer Gardener</b>
<b>Department/Shop</b>	<b>Estates &amp; Facilities</b>
<b>Location</b>	<b>Myland Hall, Barncroft Close, Colchester</b>
<b>Reporting To</b>	<b>Head of Estates &amp; Facilities</b>
<p><b><u>Volunteering at St Helena</u></b></p> <p><b>We ask that all volunteers are sympathetic to and be able to project the philosophy, vision and values of St Helena.</b></p> <p><b>The benefits of being a St Helena volunteer include:</b></p> <ul style="list-style-type: none"> <li>• The opportunity to develop new and existing skills and gain experience in the workplace</li> <li>• The opportunity to make new friends with your peers and local communities</li> <li>• The satisfaction of knowing you are making a difference to people facing incurable illness or bereavement</li> <li>• Full support of a specified line manager within a dedicated team</li> <li>• Volunteering has been proven to help improve mental health and wellbeing and is therapeutic by keeping you active</li> <li>• Regular news and updates about what's happening at St Helena so you feel part of the team</li> <li>• Gives you a sense of purpose – the feel good factor!</li> </ul>	
<p><b><u>Role summary</u></b></p> <p>To work together as a team, weeding, planting, digging, and generally keeping the gardens looking tidy and cared for. Some members of the team will be trained to use the ride on mower or use electric mowers to keep the grass trim.</p>	
<p><b><u>Main duties of the role</u></b></p> <ul style="list-style-type: none"> <li>• Keep the garden and pond tidy</li> <li>• Carry out weeding, planting, digging and clearing paths and public areas as needed.</li> <li>• Shred all twigs and make good compost keeping areas tidy.</li> <li>• Lawns to be mown on a weekly basis either with the ride on or electric mowers by trained members of the team.</li> <li>• Keep all plant pots watered and water other areas as needed</li> <li>• Care for flower beds</li> <li>• Reporting to the Support Services Manager any work which needs to be carried out by external contractors e.g. hedge cutting and tree pruning and discuss with him/her any new projects.</li> </ul>	

**Training & supervision**

Full training will be provided.

Health & safety training is mandatory on an annual basis.

**Experience & qualifications required**

Previous experience useful but not essential.

**Personal attributes**

- Passionate about St Helena
- Attention to detail
- Good communication skills
- Reliable and conscientious with a sense of humour
- Team player with a friendly outlook

<b>Contact Details</b>	Kevin McGill
<b>Telephone</b>	01206 845566
<b>Email</b>	kmcgill@sthelena.org.uk